

PICKENS COUNTY

CLERK OF COURT

MISSION

The mission of the Clerk of Court is to aid county citizens who are affected by the court system.

GOALS

- Computer training for all employees to keep up with rapidly growing computer technology.
- To continue to ensure child support payments are posted and mailed within 24 hours.
- Cross training within each department to be able to better serve the public.
- To encourage each employee to reach their potential personally and professionally.
- To encourage each employee to work toward providing friendly and courteous service.

PRIOR YEAR ACCOMPLISHMENTS

No accomplishments were submitted.

BUDGET HIGHLIGHTS

WORKLOAD INDICATOR

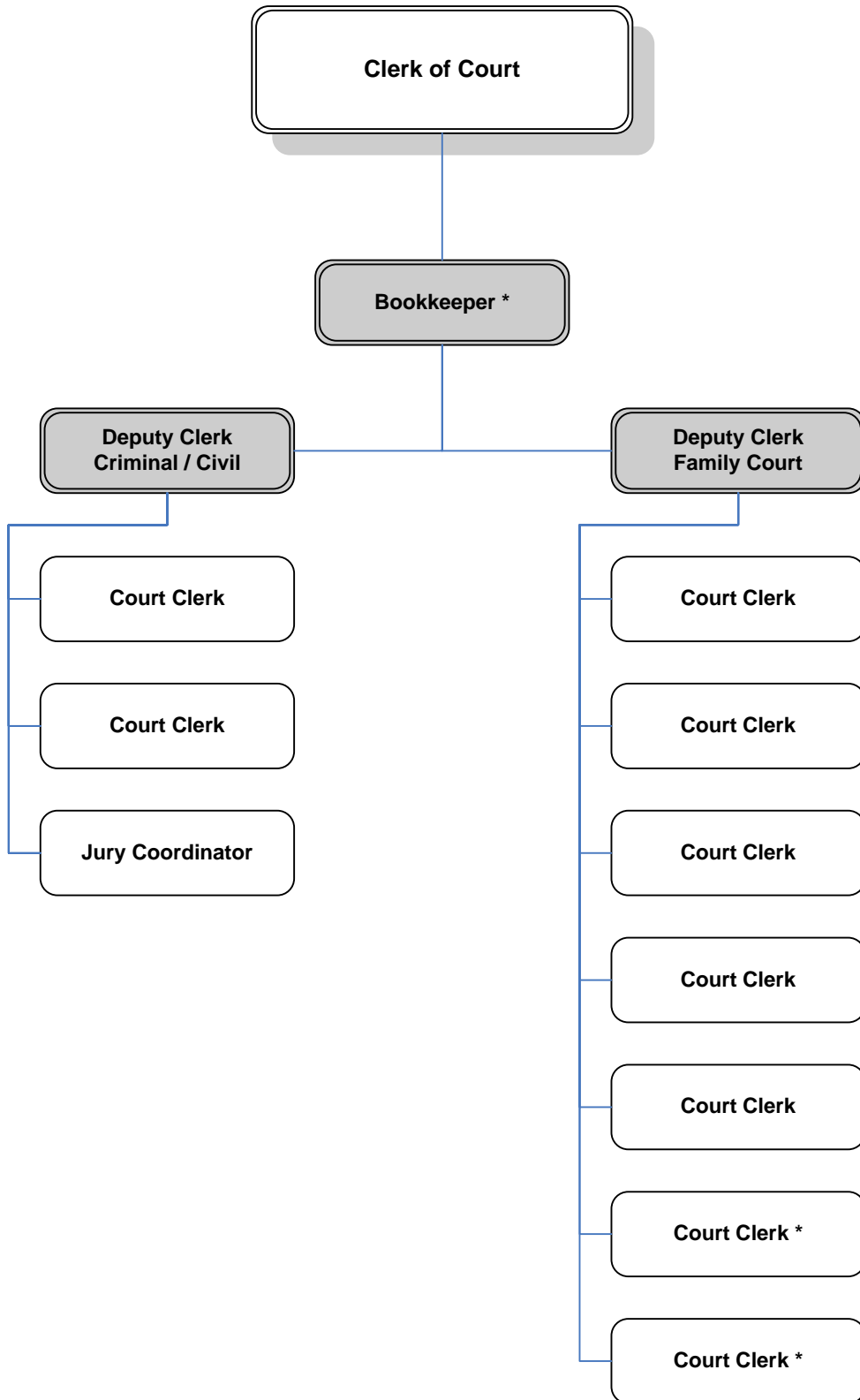
	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2006 PROJECTED	FY 2007 PROJECTED
Family Court Division:				
Juvenile Cases filed	494	519	553	544
DR Cases filed	1,289	1,229	1,353	1,230
Checks written	52,141	52,136	54,748	52,150
Civil & Criminal Court Division:				
Civil Cases filed	1,905		1,905	2,222
Warrants received	3,344		4,768	5,241

DEPARTMENT SUMMARY

	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personnel Services	\$ 390,099	\$ 444,504	\$ 470,579	\$ 490,053
Supplies & Materials	52,790	42,242	44,989	42,460
Contractual Services	95,919	82,121	95,420	95,759
Other	-	-	-	-
Capital	12,831	4,716	-	-
Total	\$ 551,639	\$ 573,583	\$ 610,988	\$ 628,272
Total Positions	11	11	11	11

CLERK OF COURT

NOTE: The bookkeeper and two court clerks are paid out of Title IV-D Funds.



PROBATE COURT

MISSION

The mission of the Probate Court is to provide county citizens personal service with the compassion, fairness and professionalism deserved in all aspects of our jurisdiction; also, to prepare and safeguard complete and accurate records for the future.

GOALS

- **CONFERENCE ROOM:** To provide a place for attorneys and families to confer and make settlements before or during hearings.
- **EDUCATION:** To provide seminars on changing statutes, codes and procedure; and, to prepare a concise and relevant dictionary of legal terms for personal representatives.
- **RECORDS:** Continuing to keep records in a condition necessary to produce an audit in compliance with Court Administration; to continue to scan all documents for access by computer; and, to completely research completing the scanning process of the older files faster.
- **RECLASSIFICATION:** Probate Court Assistant needs to be reclassified in order to attain appropriate personnel for the position.
- **MARRIAGE LICENSES:** Continuing to key older marriage licenses into computer to allow faster, more efficient and more consistent information for the public; and, to use the new printer and software to produce faster, better quality licenses.

PRIOR YEAR ACCOMPLISHMENTS

- Scanned in a total of 82,444 documents during the fiscal year.
- Records produced an audit in compliance with Court Administration.
- Purchase of a new printer and learning new software enabled marriage licenses to be printed faster and with better quality.

BUDGET HIGHLIGHTS

WORKLOAD INDICATOR

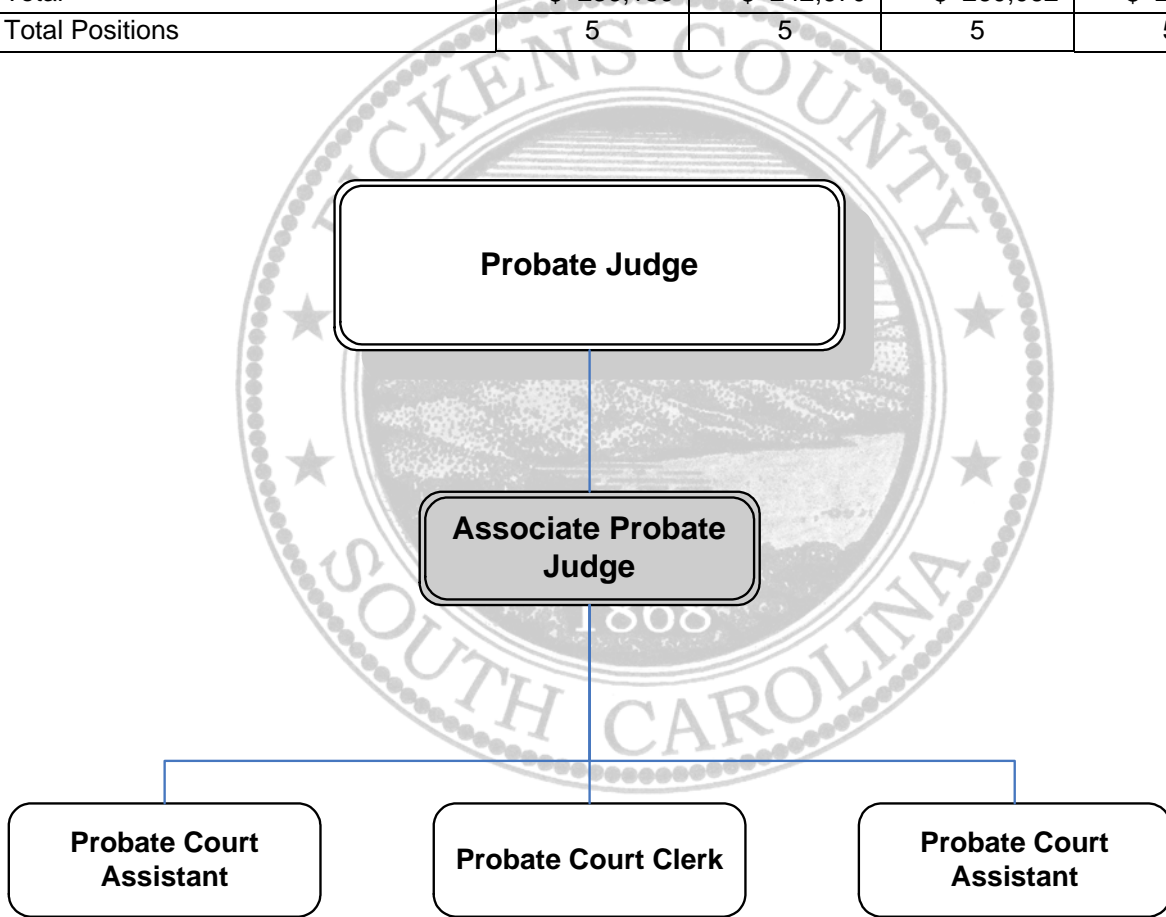
	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2006 PROJECTED	FY 2007 PROJECTED
Estate Cases	694	720	800	825
Protective Proceedings Cases	32	19	30	35
Commitment Proceedings Cases	233	303	325	400
Marriage License Applications	801	769	875	900
Marriage Licenses Issued	725	705	800	825
Marriage Ceremonies	141	153	180	200
Hearings	104	76	150	175

PICKENS COUNTY

PROBATE COURT

DEPARTMENT SUMMARY

	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personnel Services	\$ 209,659	\$ 219,325	\$ 245,259	\$ 247,463
Supplies & Materials	16,053	12,171	9,240	7,993
Contractual Services	5,106	11,174	5,563	5,635
Other	-	-	-	-
Capital	5,362	-	-	-
Total	\$ 236,180	\$ 242,670	\$ 260,062	\$ 261,091
Total Positions	5	5	5	5



MAGISTRATE’S OFFICE

MISSION

The mission of the Pickens County Magistrate's Court is to impart fair and expeditious justice to all defendants and litigants who come before our Courts.

GOALS

- Return criminal jury trial docket to current status.
- Relocate the Pickens Magistrate's Office away from the Pickens County Law Enforcement Center in order to provide a greater level of security for the Magistrate and his staff; to provide adequate square footage and adequate parking to hold jury trials at that court.
- Continue to provide expedient and courteous service to the public

PRIOR YEAR ACCOMPLISHMENTS

- Successful implementation of jury module within the statewide case management system; established connection with MUNIS to expedite payment of jurors for service.
- Maintained current status of preliminary hearing docket.
- Maintained current status of pre-trial hearing docket.

BUDGET HIGHLIGHTS

WORKLOAD INDICATOR

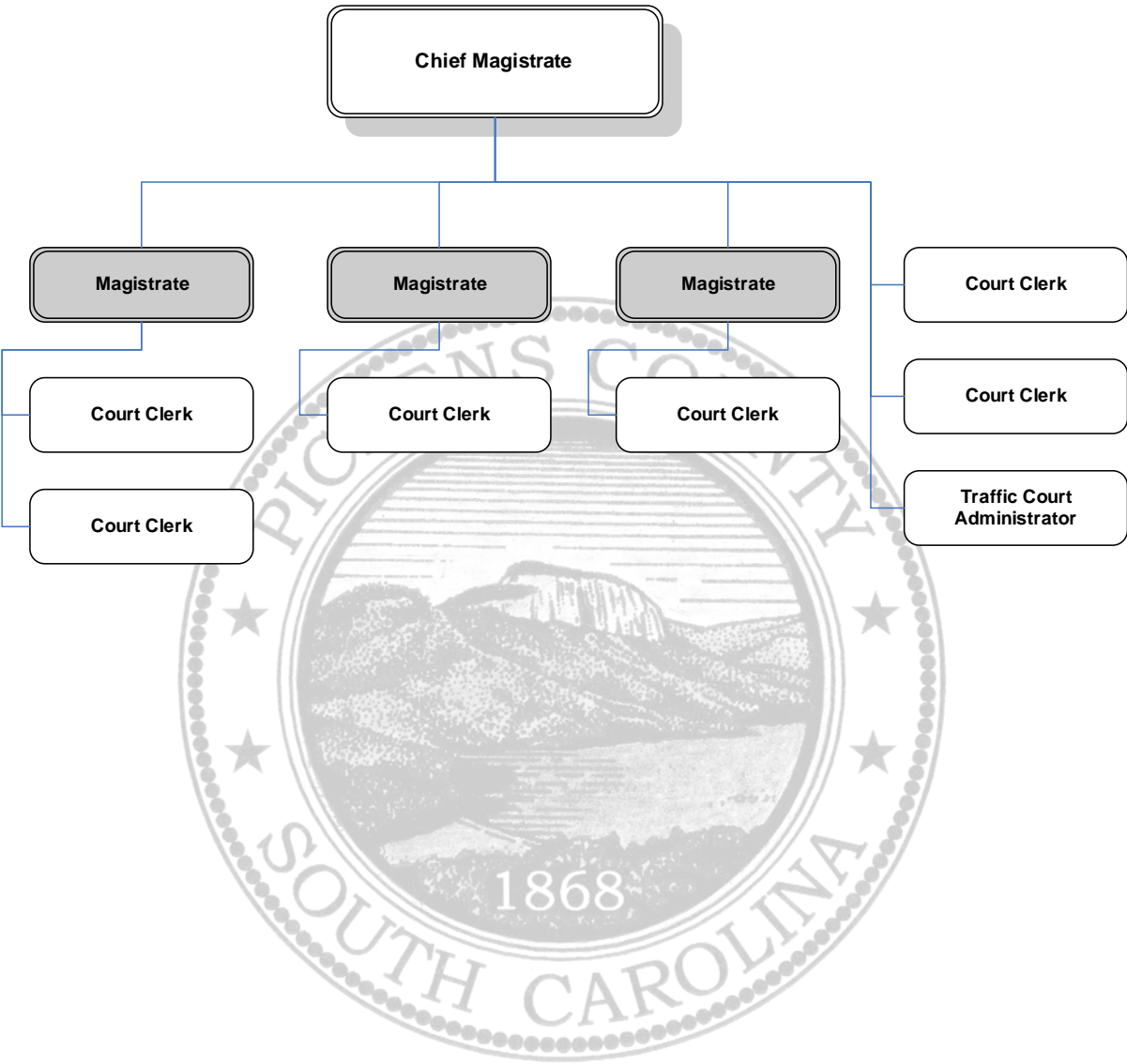
	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2006 PROJECTED	FY 2007 PROJECTED
Criminal Filings	5,736	5,585		
Criminal Dispositions	4,822	3,251 *		
Civil Filings	2,703	2,895		
Civil Dispositions	2,357	2,292		
Traffic Filings	8,341	10,560		
Traffic Dispositions	7,959	10,049		

*Does not include 1,404 cases transmitted to Court of General Sessions for final disposition.

DEPARTMENT SUMMARY

	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personnel Services	\$ 465,824	\$ 516,097	\$ 529,108	\$ 559,935
Supplies & Materials	22,693	19,227	20,860	34,063
Contractual Services	70,299	78,998	74,890	74,037
Other	-	-	-	-
Capital	-	-	-	-
Total	\$ 558,816	\$ 614,322	\$ 624,858	\$ 668,035
Total Positions	11	11	11	11

MAGISTRATE'S OFFICE



SOLICITOR'S OFFICE

MISSION

The mission of the Solicitor's Office is to represent the state in the adjudication of criminal matters in Circuit Court in Pickens County.

GOALS

- To continue to represent county citizens by disposing fairly of all criminal charges in an efficient and timely manner.

PRIOR YEAR ACCOMPLISHMENTS

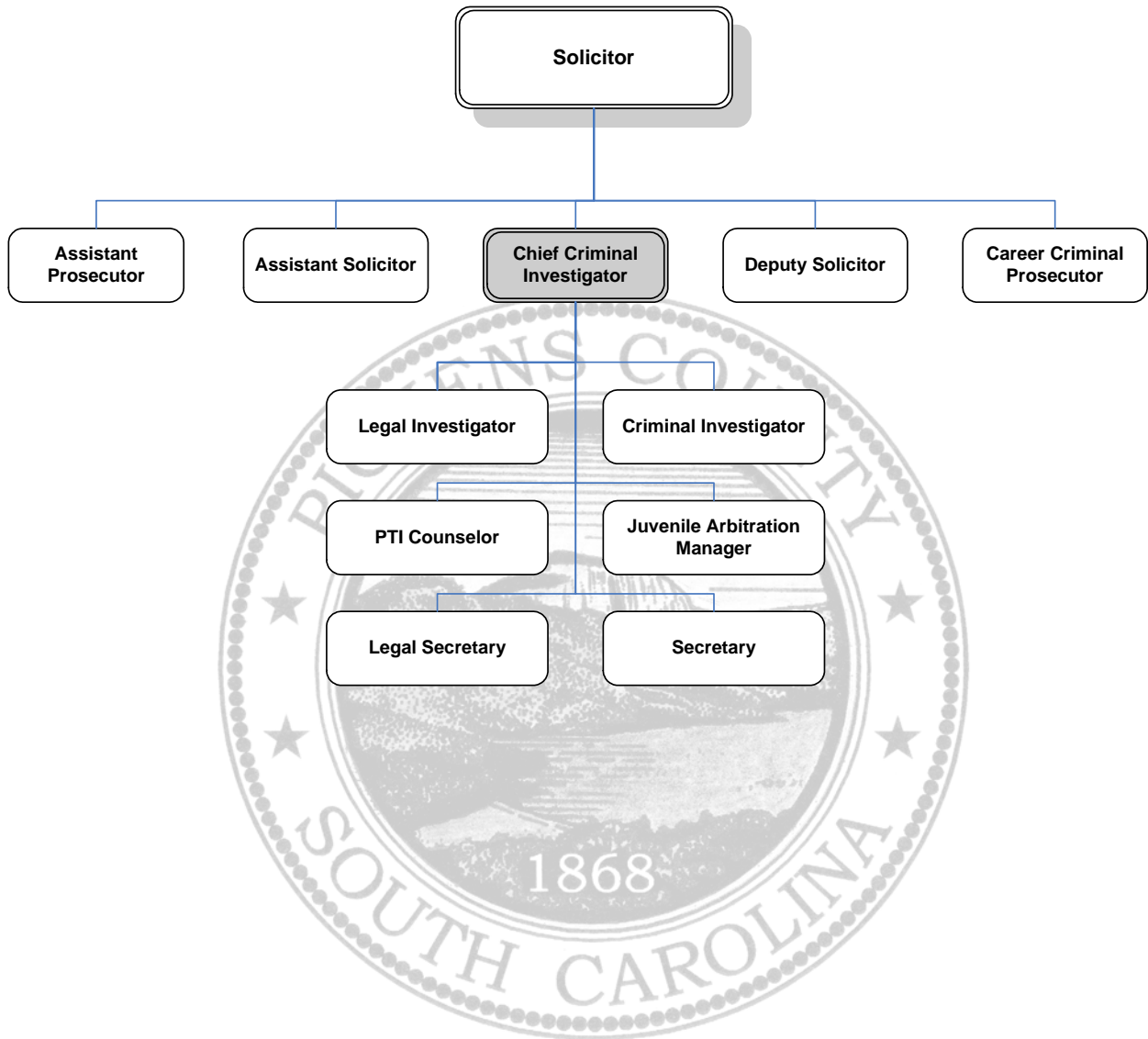
- Continued work on improving cooperation and a better relationship with local law enforcement agencies has promoted a teamwork attitude in the vigorous prosecution of criminal cases resulting in the prosecution of 3,414 cases in General Sessions Court and 598 in Family Court.
- Fine tuned case management system to ensure timely disposition of cases.
- Started referring cases to the 13th Circuit Drug Court. Drug Court is a criminal justice diversion program that offers an alternative for persons whose crimes are the result of their drug addiction. Defendants who wish to participate in the program are required to plead guilty and are sentenced. The judge will suspend or transfer the sentence to the 18 month program. Failure to complete Drug Court results in completion of the sentence within the Department of Corrections; successful completion of Drug Court results in the sentence being satisfied.

BUDGET HIGHLIGHTS

DEPARTMENT SUMMARY

	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personnel Services	\$ 576,713	\$ 623,370	\$ 660,031	\$ 687,648
Supplies & Materials	9,224	8,453	10,324	8,364
Contractual Services	42,853	34,627	38,353	38,144
Other	-	-	-	-
Capital	-	-	-	-
Total	\$ 628,790	\$ 666,450	\$ 708,708	\$ 734,156
Total Positions	11	11	11	11

SOLICITOR'S OFFICE



PICKENS COUNTY

LEGISLATIVE DELEGATION

MISSION

The mission of the Legislative Delegation is to serve the residents of Pickens County by preserving, protecting and defending the Constitutions of South Carolina and of the United States.

GOALS

- To have a central location for county residents to be able to reach and/or meet with their state legislators.
- To serve county residents by answering questions, helping to resolve problems with county or state agencies and listening to concerns.
- To represent county residents' views and concerns during General Assembly to ensure their values are upheld.

PRIOR YEAR ACCOMPLISHMENTS

- Can now verify voter registration and county residence of most notary public applicants via the Internet, eliminating calls to the Registration & Elections Office (approximately 350 applications a year).
- Reduced printing expenses by printing most documents through copier, saving printer ink cartridges. Cost of copier toner is included in monthly maintenance contract, so cost of printing is greatly reduced.

BUDGET HIGHLIGHTS

DEPARTMENT SUMMARY

	FY 2005 ACTUAL	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personnel Services	\$ 11,605	\$ 12,953	\$ 18,292	\$ 19,176
Supplies & Materials	869	804	1,025	1,025
Contractual Services	7,807	9,414	9,381	9,416
Other	-	-	-	-
Debt Service	-	-	-	-
Capital	-	-	-	-
Total	\$ 20,281	\$ 23,170	\$ 28,698	\$ 29,617
Total Positions	1	1	1	1