

**BUILDING CODES DEPARTMENT**

**MISSION**

Pickens County Building Codes Administration is committed to protecting the lives, property and welfare of county residents through the enforcement of adopted international codes.

**GOALS**

- Provide a preeminent permitting and inspection service to the residents, design and construction professionals of Pickens County.
- Endeavor to provide superior personal customer service.
- Provide professional inspections in all construction disciplines within 24 hours of requests.
- Offer all services as fiscally conservative stewards of taxpayer funds.
- To educate and train all inspectors and staff on current and newly adopted applicable building codes and departmental procedures.
- To seek new technologies available for web accessible Building Codes permitting, real-time inspection requests and results, fee payments and reporting services for contractors.

**PRIOR YEAR ACCOMPLISHMENTS**

- Successful Ordinance revision and adoption for all new 2003 International Building Codes including the 2003 International Existing Building Code.
- Performed over 9,900 individual building inspections and conducted over 100 Courtesy Life Safety Inspections for businesses.
- Issued 1,038 building permits representing over \$109 million in building construction.
- Improved information and developed new links for our Building Codes Website in order to provide better service for our customers. This included a new site of our Code Enforcement Department.
- Code Enforcement efforts resulted in the demolition of 30 substandard structures including 26 mobile homes (at no cost to the county).

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2007 budget.

**WORKLOAD INDICATOR**

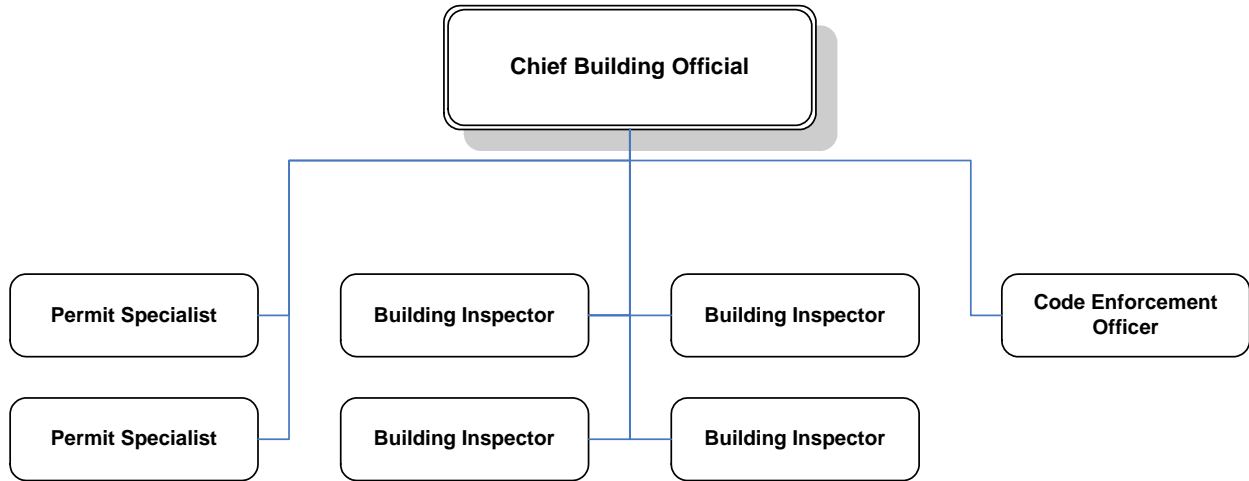
	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2005 PROJECTED</b>	<b>FY 2006 PROJECTED</b>
Residential Permits issued	826	857	820	932
Commercial Permits issued	104	123	115	100
Residential & Commercial Permit Valuation	\$113,330,000	\$99,000,000	\$100,000,000	\$120,000,000
Individual Code Inspections	5,800	6,500	6,200	9,600***
Ordinance & Code complaints	423	354	400	425

**PICKENS COUNTY**

**BUILDING CODES DEPARTMENT**

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2005 BUDGET</b>	<b>FY 2006 BUDGET</b>	<b>FY 2007 BUDGET</b>
Personnel Services	\$ 362,979	\$ 368,287	\$ 389,135	\$ 406,230
Supplies & Materials	22,988	24,175	22,681	20,190
Contractual Services	14,738	20,281	18,000	14,239
Other	-	-	-	-
Capital	-	-	22,500	-
<b>Total</b>	<b>\$ 400,705</b>	<b>\$ 412,743</b>	<b>\$ 452,316</b>	<b>\$ 440,659</b>
<b>Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>



**E-911 ADDRESS AND INFORMATION DEPARTMENT**

**MISSION**

The mission of the E-911 Address and Information Department is to provide citizens with the most up-to-date, integrated public safety system on the market. This is accomplished by providing, maintaining and updating all of the numerous databases and providing the most current 911 equipment to our emergency personnel. This will provide for a safe and enjoyable community for county residents.

**GOALS**

- Continue the process of verifying, confirming and correcting site addresses located in Computer Aided Mass Appraisal (CAMA). This requires confirmation of approximately 100,000 addresses.
- Continue to perform daily E-911 functions, i.e. addressing, database maintenance, GPS mapping of private roads, new subdivisions, etc.
- Continue to coordinate with both Public Service Answering Points (PSAP) in maintaining the best possible data to assure the proper handling of all 911 calls received from landline phones, wireless phones and VoIP phones.
- Implement proper protocol and equipment for receiving/processing Voice over Internet Protocol (VoIP) 911 calls.

**PRIOR YEAR ACCOMPLISHMENTS**

- Enhanced Geocoding process of address identification by adding building footprints to CAD mapping.
- Added aerial photography to CAD mapping for dispatch and all other emergency related departments, EMS, Rescue, Fire and Law.
- Replaced obsolete Central Processing Equipment (CPE) for both PSAP's, Pickens LEC and Easley Police Dept.
- Created new Emergency Service Number (ESN) for Rescue/EMS station at Six Mile.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2007 budget.

**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2005 PROJECTED</b>	<b>FY 2006 PROJECTED</b>
Address Assignee verified	2,003	1,876	2,106	2,000
Private Drives	48	53	60	50
County Roads named	5	5	25	5
New Roads	53	63	65	50
New Subdivisions	8	9	25	10

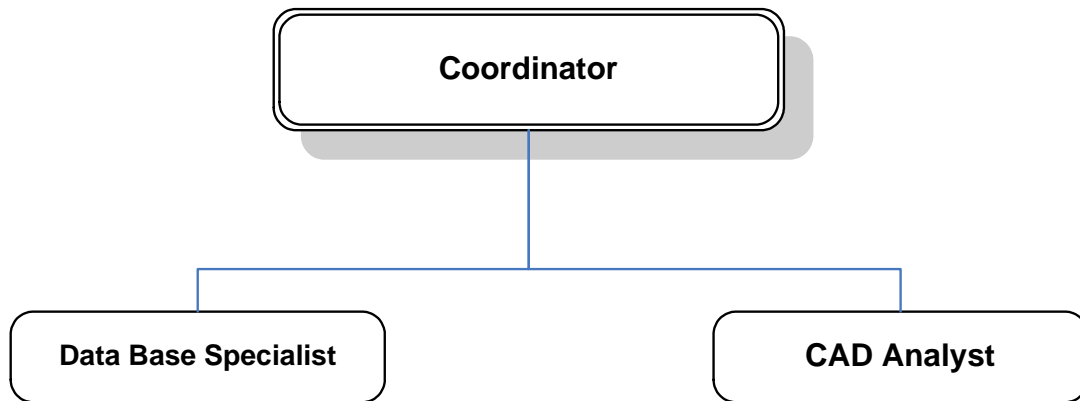
**PICKENS COUNTY**

**E-911 ADDRESS AND INFORMATION DEPARTMENT**

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2005 BUDGET</b>	<b>FY 2006 BUDGET</b>	<b>FY 2007 BUDGET</b>
Personnel Services	\$ 89,010	\$ 90,260	\$ 99,608	\$ 107,498
Supplies & Materials	4,460	4,800	4,100	4,275
Contractual Services	1,224	2,456	2,072	2,141
Other	-	-	-	-
Capital	-	-	-	-
Total	\$ 94,694	\$ 97,516	\$ 105,780	\$ 113,914
Total Positions	2	2	2	2

NOTE: The CAD Analyst position is funded in the 911 Special Revenue Fund.



**SHERIFF’S OFFICE**

**MISSION**

The mission of the Sheriff’s Office is to serve all persons within our jurisdiction by providing fair, efficient and impartial law enforcement and to perform our duties with respect and compassion. Our commitment is to the protection of life and property, preservation of peace, order and safety, and the enforcement of local, state and federal laws with honesty and integrity while maintaining regard for human dignity and the individual rights of our citizens.

**GOALS**

- Establish a volunteer program and an “elder watch” program to check on persons who live alone.
- Research and develop radio communication and technology plans for Sheriff’s Office.
- Improve officer efficiency through technology and improved processes.
- Enhance specialized training for officers and detectives.
- Employ an additional detective to alleviate the present caseload.

**PRIOR YEAR ACCOMPLISHMENTS**

- Received almost \$500,000 in grants.
- Employed additional patrol officers to enhance officer and public safety.
- Deployed a Sheriff’s Emergency Response Team (SERT) through a Homeland Security Grant.
- Completed and occupied renovated Detention Center.
- Received 4<sup>th</sup> year funding for Domestic Violence Investigator.

**BUDGET HIGHLIGHTS**

- Funds were allocated for a new detective position.

**WORKLOAD INDICATOR**

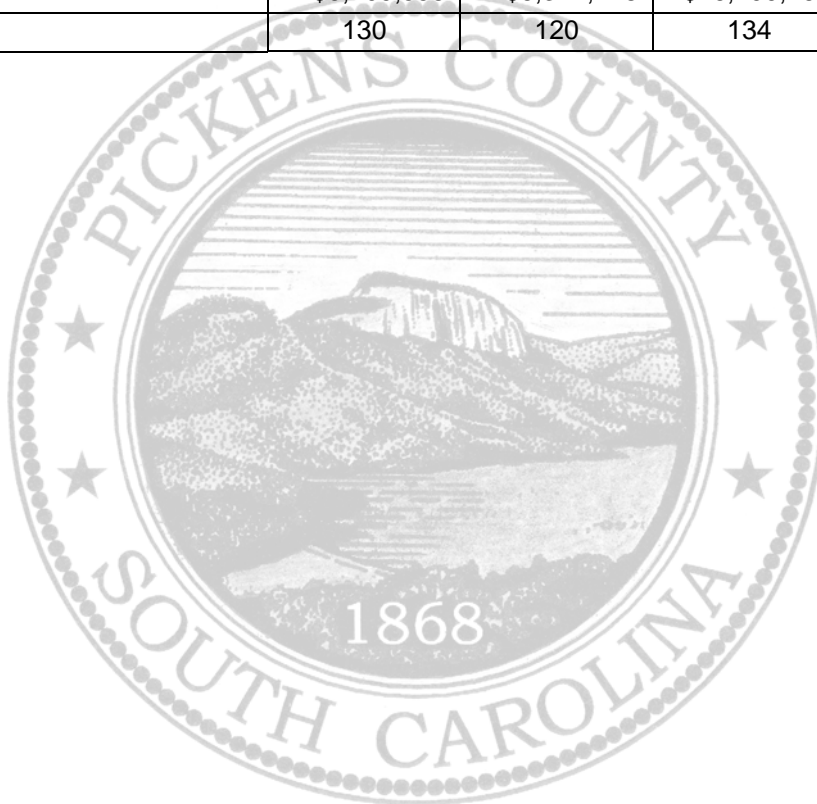
	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2005 PROJECTED</b>	<b>FY 2006 PROJECTED</b>
Calls for Law Enforcement activity	44,635	47,223	47,045	49,585
911 Calls received	34,166	36,726	34,535	39,297
Jail Bookings	3,894	4,304	3,936	4,735
Warrants served or attempted	6,120	5,430	6,187	5,552
Civil Papers served or attempted	4,320	4,533	4,367	4,760
Felony Criminal Offenses reported	1,441	2,165	1,475	2,880

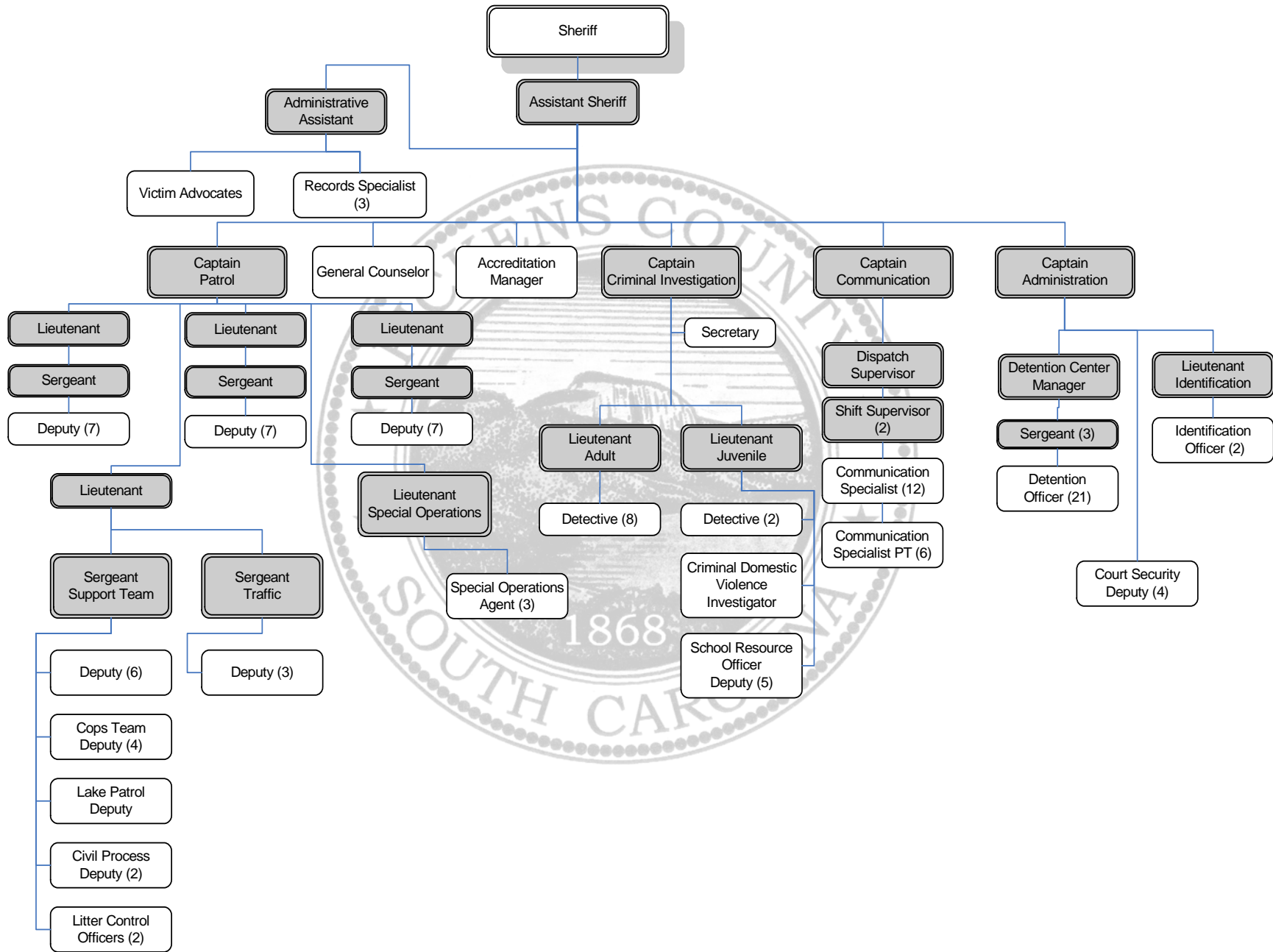
**PICKENS COUNTY**

**SHERIFF'S OFFICE**

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2005 BUDGET</b>	<b>FY 2006 BUDGET</b>	<b>FY 2007 BUDGET</b>
Personnel Services	\$5,102,848	\$5,313,573	\$ 5,668,534	\$6,184,805
Supplies & Materials	656,535	641,670	646,490	775,780
Contractual Services	288,379	334,385	381,989	385,910
Other	1,916	2,500	2,750	2,500
Capital	59,880	55,000	99,700	5,500
Total	\$6,109,558	\$6,347,128	\$ 6,799,463	\$7,354,495
Total Positions	130	120	134	135





**EMERGENCY MANAGEMENT DEPARTMENT**

**MISSION**

The mission of the Emergency Management Department is to continue to maintain Emergency Operations Plans to cope with potential hazards, to provide training for department personnel to ensure professional emergency response capability is rendered to protect life and property, to maintain a good working relationship with industry, to comply with federal and state mandates that regulate Emergency Management and to conduct Emergency Operations Center and Field exercises to test staff capabilities and correct deficiencies.

**GOALS**

- Continue to maintain and update the Emergency Operations Plan and structure the Emergency Operations Center with equipment that will improve operational capabilities and record management.
- Continue to develop, equip and train COBRA teams and participate in local and state wide exercises.
- Continue to update and maintain “Special Plans”, i.e. Logistics Relief Supplies, Oconee Nuclear Station Off Site, Resource Listing of Vendors, CERT Member Training and Special Needs of Citizens.
- Continue to participate in the Federal Emergency Management Program through the State Emergency Management Program to receive Reimbursement for Operational expenses. This requires meeting annual Program Standards and Objectives, which are audited quarterly.
- Participate and conduct “Exercises” with our Local Emergency Planning Committee, Rescue, Haz-Mat, Fire, EMS and Dive Team to ensure all Response groups are trained and familiar with their responsibilities, EOC staff is familiar with their roles of responsibility and meet required exercise standards.

**PRIOR YEAR ACCOMPLISHMENTS**

No accomplishments were submitted.

**BUDGET HIGHLIGHTS**

- Funds were made available for 14 laptop computers for the Emergency Operations Center.
- Funds were allotted for the replacement of a rescue truck.

**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2005 PROJECTED</b>	<b>FY 2006 PROJECTED</b>
Vehicle accidents	551	366	385	400
EMS assistance	950	881	935	940
Rescues	6	1	12	10
Community Service Projects	120	135	110	145



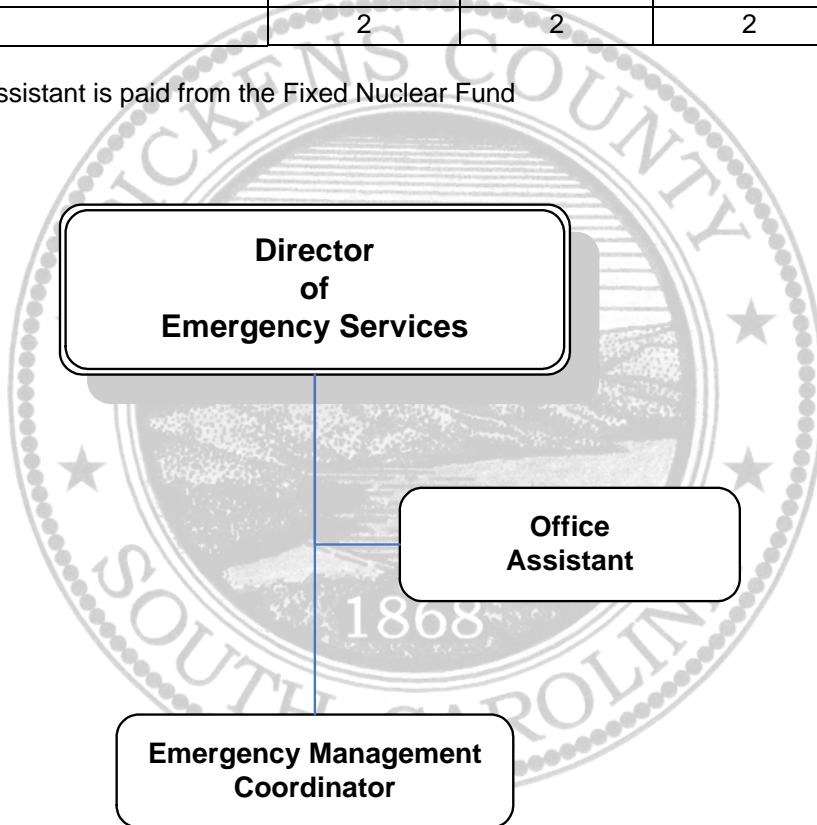
**PICKENS COUNTY**

**EMERGENCY MANAGEMENT DEPARTMENT**

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2005 BUDGET</b>	<b>FY 2006 BUDGET</b>	<b>FY 2007 BUDGET</b>
Personnel Services	\$ 130,106	\$ 129,992	\$ 134,773	\$ 138,835
Supplies & Materials	34,923	37,006	41,969	73,314
Contractual Services	18,135	17,464	19,628	20,342
Other	3,200	3,200	3,200	3,200
Capital	57,842	73,100	47,500	41,000
Total	\$ 244,206	\$ 260,762	\$ 247,070	\$ 276,691
Total Positions	2	2	2	2

Note: The Office Assistant is paid from the Fixed Nuclear Fund



**CORONER'S OFFICE**

**MISSION**

The mission of the Coroner's Office is to provide an efficient and effective communication channel with the people and agencies involved in establishing the cause, mechanism and manner of death of the citizens of Pickens County. This will be done with caring, compassionate professionalism focusing on the needs of the loved ones involved.

**GOALS**

- To ensure that all sudden, suspicious, unexpected deaths are investigated to the fullest in a timely manner and to preserve the information in a legally acceptable manner.
- To establish a functioning morgue with accompanying offices for the coroner that will facilitate gathering evidence, positive identification, allow more timely and complete examination of the deceased and provide easier public access than the current office in the courthouse.
- To ensure that our role in a mass fatality provides prompt response and a thorough investigation that meets the standard of EOC.

**PRIOR YEAR ACCOMPLISHMENTS**

- Coroner was elected Vice President of the S. C. Coroner's Association.
- Coroner continues to serve on the Education Committee and is a member of the Mass Disaster Training Committee.
- Coroner has volunteered to serve on the Child Fatality Review Committee for the state.
- A vehicle has been obtained that has served well in investigations and transporting decomposed and contaminated bodies.
- Additional investigative tools have been obtained for gathering evidence and documenting it.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2007 budget.

**WORKLOAD INDICATOR**

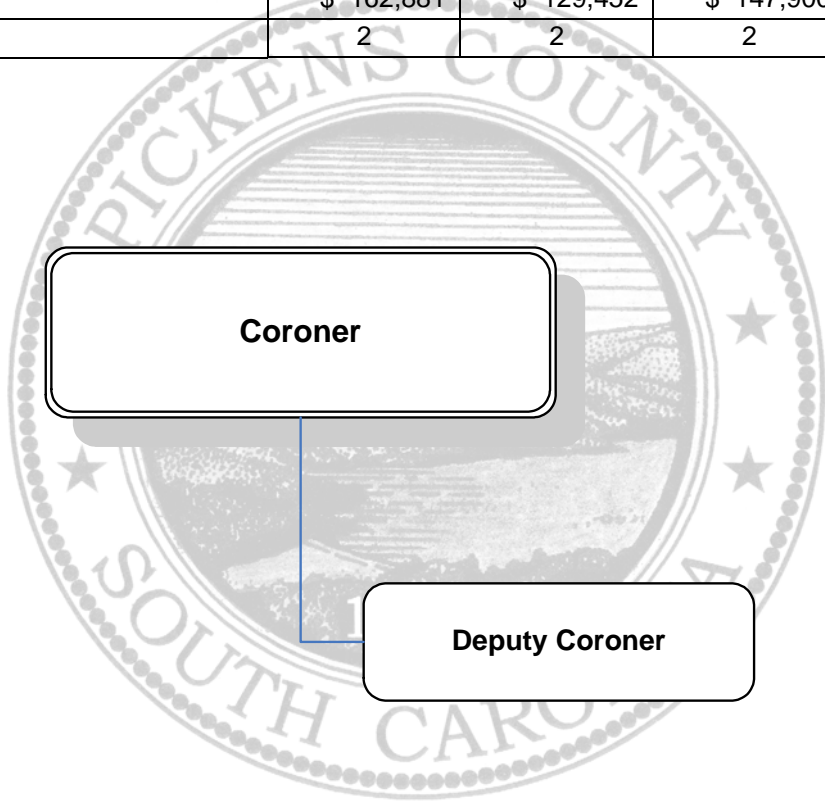
	<b>CY 2004 ACTUAL</b>	<b>CY 2005 ACTUAL</b>	<b>CY 2005 PROJECTED</b>	<b>CY 2006 PROJECTED</b>
Death investigations	190	204	210	210
Autopsies authorized/performed	84	61	100	65
Toxicological Analyses (no autopsy done)	84	-	100	-
Burial Removal Transit Permits	235	214	254	215
Cremation Permits issued	96	114	108	115

**PICKENS COUNTY**

**CORONER'S OFFICE**

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2005 BUDGET</b>	<b>FY 2006 BUDGET</b>	<b>FY 2007 BUDGET</b>
Personnel Services	\$ 52,349	\$ 53,548	\$ 56,597	\$ 60,216
Supplies & Materials	10,258	10,610	7,910	8,740
Contractual Services	76,319	65,294	83,393	67,855
Other	-	-	-	-
Capital	23,955	-	-	-
Total	\$ 162,881	\$ 129,452	\$ 147,900	\$ 136,811
Total Positions	2	2	2	2



**PICKENS COUNTY**

**PRISON**

**MISSION**

The mission of the Prison is to provide a safe, secure and humane adult male County Prison Facility in compliance with South Carolina and Federal Codes of Laws.

**GOALS**

- Maximize community work release potentials.
- Provide rehabilitation and self-improvement opportunities for inmates.
- Promote professional excellence, fiscal responsibility and self-sufficiency.

**PRIOR YEAR ACCOMPLISHMENTS**

- Seventy five inmates participated in the Family Court Work Release Program at various periods of the past year. Since beginning the program inmates have earned \$267,498.59. Of the total \$173,874.08 has been applied to the court for child support and \$66,874.65 was paid to the General Fund of Pickens County to subsidize inmate housing costs.

**BUDGET HIGHLIGHTS**

There are no significant changes in the FY 2007 budget.

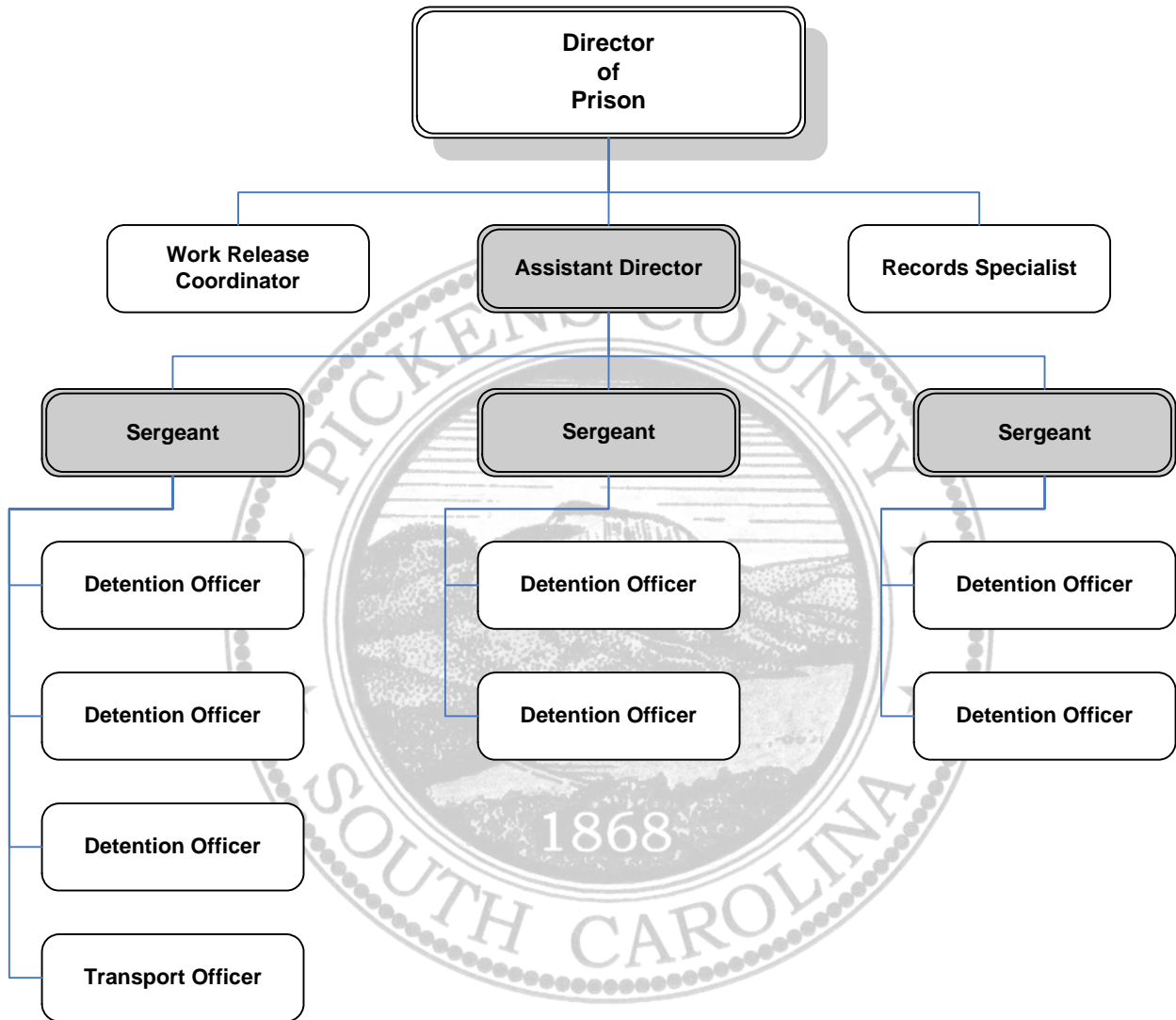
**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2005 PROJECTED</b>	<b>FY 2006 PROJECTED</b>
County Inmates received	552	541	680	600
State Inmates received	40	19	30	20
Inmates released (time served)	345	317	390	390
Inmates paid out	203	184	240	245
State Inmates paroled	14	6	-	-
State Inmates transferred to SCDC	29	9	-	-
Inmates escaped	4	4	-	-
Inmates apprehended	4	4	-	-
Work Release Inmates	46	75	50	55
Inmates transferred to LEC	8	6	-	-

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2005 BUDGET</b>	<b>FY 2006 BUDGET</b>	<b>FY 2007 BUDGET</b>
Personnel Services	\$ 624,620	\$ 623,196	\$ 692,505	\$ 724,490
Supplies & Materials	209,124	236,220	249,010	243,885
Contractual Services	87,640	92,988	96,655	97,691
Other	-	-	-	-
Capital	70,513	32,200	-	-
<b>Total</b>	<b>\$ 991,897</b>	<b>\$ 984,604</b>	<b>\$ 1,038,180</b>	<b>\$1,066,066</b>
<b>Total Positions</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

PRISON



**EMERGENCY MEDICAL SERVICES DEPARTMENT**

**MISSION**

The mission of the EMS Department is to respond to the pre-hospital medical needs of county citizens and visitors with highly trained, compassionate Emergency Medical Technicians and Paramedics who deliver prompt, efficient and appropriate care during emergency and non-emergency situations, to assist in educating citizens about EMS, what can be done to prevent injury and what to do in case of an emergency.

**GOALS**

- Hire three additional personnel to allow Supervisors to perform their job responsibilities.
- Hire an additional Wheelchair Van EMT and purchase a second wheelchair van.
- Replace the present supply/logistics vehicle with a more suitable one.
- Continue heart monitor replacements per our on-going project.

**PRIOR YEAR ACCOMPLISHMENTS**

- Again this year, revenue income from accounts was the highest to date.
- Acquisition of a new vehicle provides Supervisors suitable transportation for their intended duties and responsibilities.
- Six Mile station began full operation this fiscal year, increasing our response capabilities in the western side of the county.

**BUDGET HIGHLIGHTS**

- Funds were allocated for a second wheelchair van.
- A supply vehicle will be replaced.

**WORKLOAD INDICATOR**

	<b>FY 2004 ACTUAL</b>	<b>FY 2005 ACTUAL</b>	<b>FY 2005 PROJECTED</b>	<b>FY 2006 PROJECTED</b>
Pickens Ambulance calls	2,150	2,201	2,258	2,311
Easley Ambulance calls	4,699	4,956	4,934	5,200
Liberty Ambulance calls	1,638	1,711	1,720	1,795
Central Ambulance calls	1,675	1,721	1,759	1,807
Dacusville Ambulance calls	736	728	773	775
Holly Springs Ambulance calls	693	615	728	764
Six Mile Ambulance	-	*178	-	1,200
Non-Emergency Units	1,627	1,681	1,709	1,765
Wheelchair Van calls	961	1,173	1,248	**1,500

\*October 9 – December 31

\*\*Projection with additional van

**PICKENS COUNTY**

**EMERGENCY MEDICAL SERVICES DEPARTMENT**

**DEPARTMENT SUMMARY**

	<b>FY 2005 ACTUAL</b>	<b>FY 2005 BUDGET</b>	<b>FY 2006 BUDGET</b>	<b>FY 2007 BUDGET</b>
Personnel Services	\$2,956,788	\$2,991,675	\$ 3,566,119	\$4,005,208
Supplies & Materials	223,052	207,557	250,620	277,639
Contractual Services	120,794	118,088	139,784	151,024
Other	-	-	-	-
Capital	-	-	24,165	53,800
<b>Total</b>	<b>\$3,300,634</b>	<b>\$3,317,320</b>	<b>\$ 3,980,688</b>	<b>\$4,487,671</b>
<b>Total Positions</b>	<b>80</b>	<b>80</b>	<b>86</b>	<b>88</b>

