

BUILDING CODES DEPARTMENT

MISSION

The mission of the Building Codes Department is to protect the lives, property and welfare of county residents through the enforcement of adopted international codes.

GOALS

- Provide a preeminent permitting and inspection service to residents and design and construction professionals of Pickens County
- Endeavor to provide superior personal customer service
- Provide professional inspections in all construction disciplines within 24 hours of requests
- Offer all services as fiscally conservative stewards of taxpayer funds
- To educate and train all inspectors on current and newly adopted applicable building codes
- To seek new technologies available for web accessible Building Codes permitting, real-time inspection requests and results, fee payments and reporting services for contractors

PRIOR YEAR ACCOMPLISHMENTS

- Successful adoption and implementation of the 2003 International Building Codes for Commercial building projects. Scheduled implementation of the 2003 International Residential Code on July 1, 2005.
- Successful Ordinance revision and adoption for all new 2003 International Building Codes including the 2003 International Existing Building Code
- Our department performed over 5800 individual building inspections during the FY 2003-2004. This is a 5.5% increase over the previous year.
- During the 2004 Calendar Year, our Code Enforcement efforts were successful in promoting voluntary compliance of many local county ordinances including demolition of 40 substandard structures (at no cost to the county). This represents a 17.5% improvement compared to 2003. Demolitions include: 2 commercial buildings, 4 substandard homes and 34 mobile homes. Responded to 384 code compliance complaints, a 3.5% increase from the previous year. Obtained closure to 65% of compliance complaints investigated.
- Permit Specialists earned Notary Public Seal for providing free Notary service to customers for recording the new State required Owner/Builder Exemption form.
- Began Residential Plan Review Process on limited basis.
- Conducted in-house continuing education for Tri-County Inspectors on Significant Changes to the 2003 International Residential Code.

BUDGET HIGHLIGHTS

Replacement of a 1996 Buick Century with a 4-wheel drive SUV.

PICKENS COUNTY

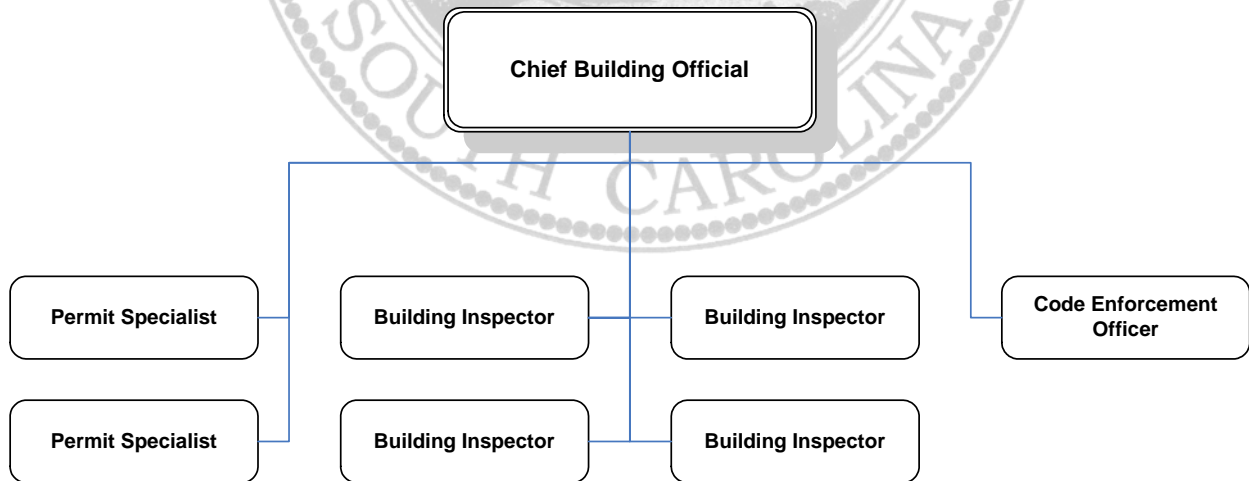
BUILDING CODES DEPARTMENT

WORKLOAD INDICATOR

	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2004 PROJECTED	FY 2005 PROJECTED
Residential Permits issued	879	826	730	820
Commercial Permits issued	167	104	100	115
Residential & Commercial Permit Valuation	\$82,218,000	\$113,330,000	\$84,000,000	\$100,000,000
Individual Code Inspections	6,485	5,800	5,146	6,200
Ordinance & Code complaints	369	423	378	400

DEPARTMENT SUMMARY

	FY 2004 ACTUAL	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET
Personnel Services	\$ 345,741	\$ 352,333	\$ 368,287	\$ 389,135
Supplies & Materials	20,308	21,685	24,175	22,681
Contractual Services	15,861	25,859	20,281	18,000
Other	-	-	-	-
Capital	19,258	19,199	-	22,500
Total	\$ 401,168	\$ 419,076	\$ 412,743	\$ 452,316
Total Positions	8	8	8	8



E-911 ADDRESS AND INFORMATION DEPARTMENT

MISSION

The mission of the E-911 Address and Information Department is to provide the citizens of Pickens County with the most up-to-date, integrated public safety system on the market. This is accomplished by providing, maintaining and updating all of the numerous databases and providing the most current 911 equipment to our emergency personnel. This will provide for a safe and enjoyable community for the residents of Pickens County.

GOALS

- Continue the process of verifying, confirming and correcting site addresses located in Computer Aided Mass Appraisal (CAMA). This requires confirmation of approximately 100,000 addresses
- Continue to perform daily E-911 functions, i.e. addressing, database maintenance, GPS mapping of private roads, new subdivisions, etc.
- Continue to coordinate with both Public Service Answering Points (PSAP) in maintaining the best possible data to assure the proper handling of all 911 calls received from landline phones, wireless phones and VoIP phones.
- To provide replacement of obsolete Central Processing Equipment (CPE) for both PSAP's, Pickens LEC and Easley Police Dept.
- Implement proper protocol and equipment for receiving/processing Voice over Internet Protocol (VoIP) 911 calls.
- Add aerial photography to CAD mapping for dispatch and all other emergency related departments, EMS, Rescue, Fire and Law.
- Enhance Geocoding process of address identification by adding building footprints to CAD mapping.

PRIOR YEAR ACCOMPLISHMENTS

- Major milestone achieved. Created CAD maps for other emergency departments, Fire, EMS, Rescue and Law. This CAD map contains the same pertinent information that is provided to our PSAP. This enables all emergency personnel to view the same map.
- Completed training for all users on Phase II cell calls; provided training to dispatchers at both PSAPs on mapping program
- Confirmed approximately 15,000 addresses in site address field located in the CAMA database.
- Major accomplishment achieved by going live with Wireless Phase II with the 6 wireless vendors. Pickens County is one of four counties in the state to have achieved this milestone. This enables our dispatchers to view an x y coordinates from cell phones.
- Created several new critical layers of information for our dispatchers to use in their day-to-day work. These layers consist of pay phones, cell towers, phone numbers, etc.

BUDGET HIGHLIGHTS

There are no significant changes in the FY 2006 budget.

PICKENS COUNTY

E-911 ADDRESS AND INFORMATION DEPARTMENT

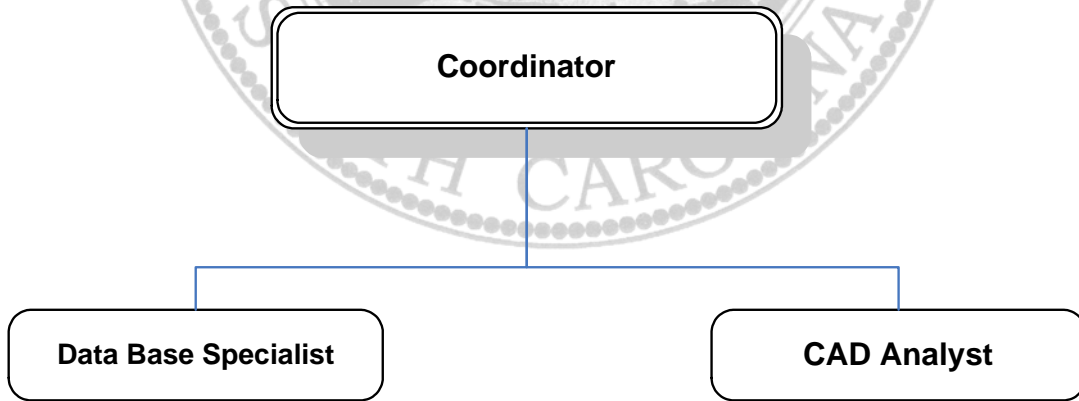
WORKLOAD INDICATOR

	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2004 PROJECTED	FY 2005 PROJECTED
Address Assignee verified	1,971	2,003	2,045	2,106
Private Drives	33	48	55	60
County Roads named	13	5	20	25
New Roads	55	53	60	65
New Subdivisions	12	8	20	25

DEPARTMENT SUMMARY

	FY 2004 ACTUAL	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET
Personnel Services	\$ 77,942	\$ 77,846	\$ 90,260	\$ 99,608
Supplies & Materials	3,735	5,454	4,800	4,100
Contractual Services	2,079	2,319	2,456	2,072
Other	-	-	-	-
Capital	-	-	-	-
Total	\$ 83,756	\$ 85,619	\$ 97,516	\$ 105,780
Total Positions	2	2	2	2

NOTE: The CAD Analyst position is funded in the 911 Special Revenue Fund.



SHERIFF'S OFFICE

MISSION

The mission of the Sheriff's Office is to serve all persons within our jurisdiction by providing fair, efficient and impartial law enforcement and to perform our duties with respect and compassion. Our commitment is to the protection of life and property, preservation of peace, order and safety, and the enforcement of local, state and federal laws with honesty and integrity while maintaining regard for human dignity and the individual rights of our citizens.

GOALS

- Employ additional patrol officers to enhance officer and public safety
- Research and develop radio communication and technology plans for Sheriff's Office.
- Improve officer efficiency through technology and improved processes.
- Expand Community Policing efforts through more community patrols.
- Employ an additional narcotics investigator to enhance drug enforcement capabilities

PRIOR YEAR ACCOMPLISHMENTS

- Established a Sheriff's Emergency Response Team (SERT) through a Homeland Security Grant.
- Expanded Detention Center to increase inmate bed space and alleviate overcrowding.
- Received 3rd year funding for Domestic Violence Investigator.
- Received 2nd year funding for Youth Court in cooperation with the School District.
- Employed a Sheriff's Office Attorney/Deputy to ensure quality cases, provide professional training and work as court liaison to improve criminal prosecution.

BUDGET HIGHLIGHTS

There are no significant changes in the FY 2006 budget.

WORKLOAD INDICATOR

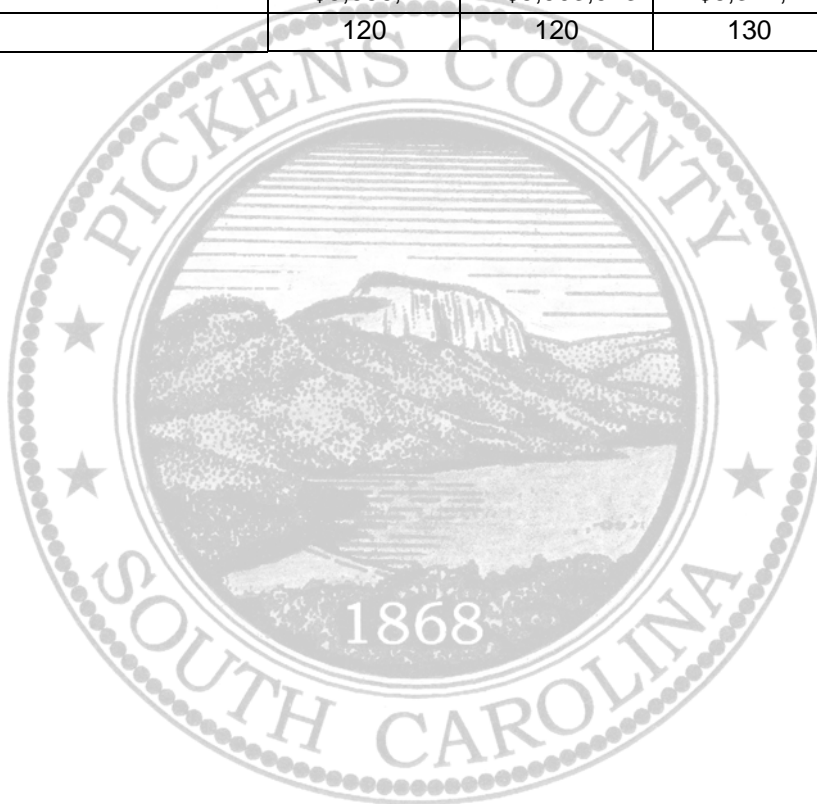
	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2004 PROJECTED	FY 2005 PROJECTED
Calls for Law Enforcement activity	38,983	44,635	25,617	47,045
911 Calls received	36,768	34,166	37,497	34,535
Jail Bookings	4,163	3,894	4,454	3,936
Warrants served or attempted	6,688	6,120	3,053	6,187
Civil Papers served or attempted	4,679	4,320	4,800	4,367
Felony Criminal Offenses reported	1,553	1,441	1,615	1,475

PICKENS COUNTY

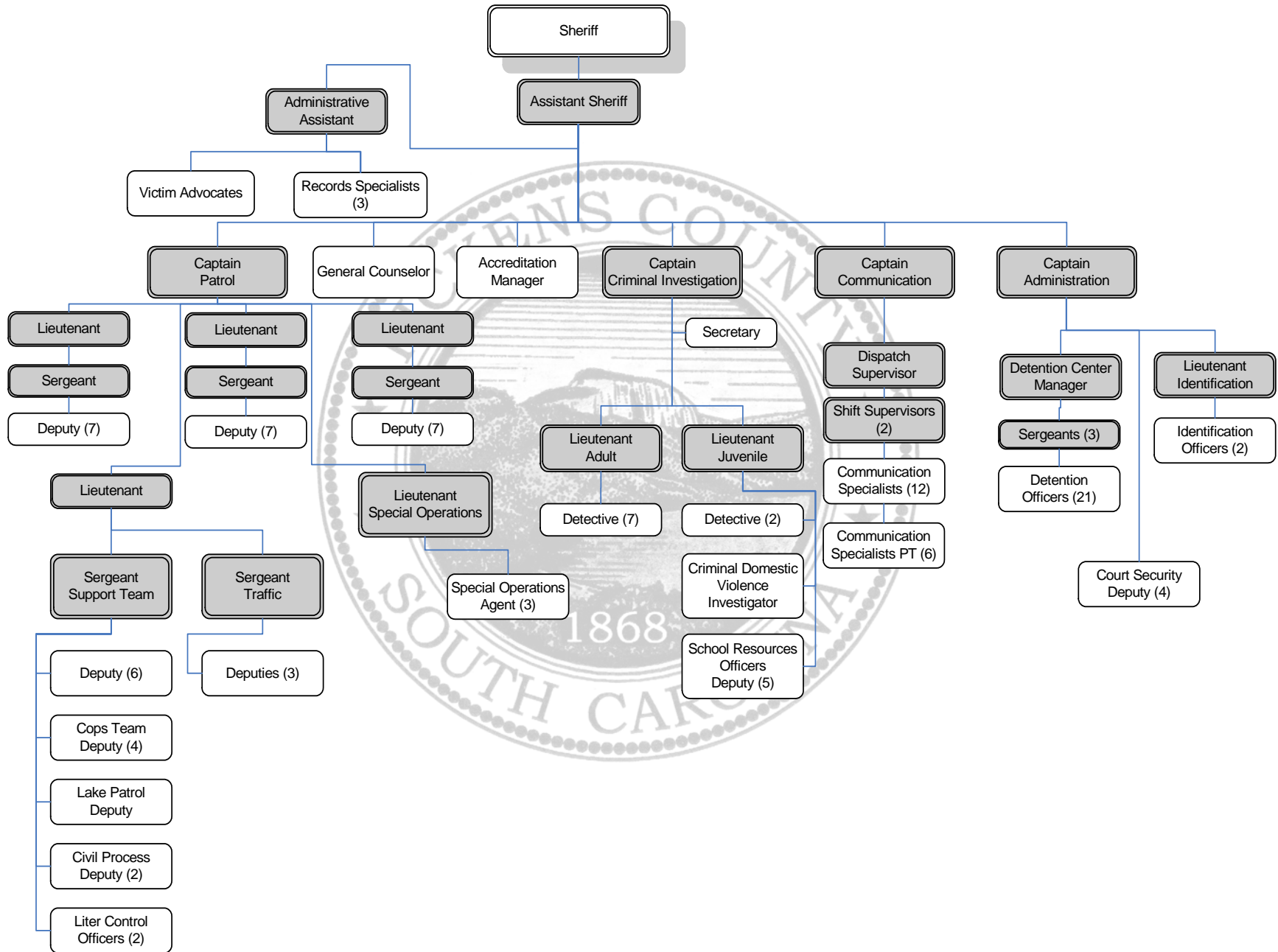
SHERIFF'S OFFICE

DEPARTMENT SUMMARY

	FY 2004 ACTUAL	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET
Personnel Services	\$4,810,652	\$4,918,355	\$5,313,573	\$ 5,668,534
Supplies & Materials	542,002	507,916	641,670	646,490
Contractual Services	276,119	341,420	334,385	381,989
Other	2,050	2,500	2,500	2,750
Capital	55,300	133,722	55,000	99,700
Total	\$5,686,124	\$5,903,913	\$6,347,128	\$ 6,799,463
Total Positions	120	120	130	134



PICKENS COUNTY



EMERGENCY MANAGEMENT DEPARTMENT

MISSION

The mission of the Emergency Management Department is to continue to maintain Emergency Operations Plans to cope with potential hazards, to provide training for department personnel to ensure professional emergency response capability is rendered to protect life and property, to maintain a good working relationship with industry, to comply with federal and state mandates that regulate Emergency Management and to conduct Emergency Operations Center and Field exercises to test staff capabilities and correct deficiencies.

GOALS

- Continue to maintain and update the Emergency Operations Plan, structure the Emergency Operations Center with equipment that will improve operational capabilities and record management.
- Continue to develop, equip and train COBRA teams, participate in local and state wide Exercises.
- Continue to update and maintain “Special Plans”, i.e. Logistics Relief Supplies, Oconee Nuclear Station Off Site, Resource Listing of Vendors, CERT Member Training and Special Needs of Citizens.
- Continue to participate in the Federal Emergency Management Program through the State Emergency Management program to receive Reimbursement for Operational expenses. This requires meeting annual Program Standards and Objectives, which are, audited quarterly.
- Participate and conduct “Exercises” with our Local Emergency Planning Committee, Rescue, Haz-Mat, Fire, EMS and Dive Team to insure all Response groups are trained and familiar with their responsibilities, EOC Staff is familiar with their roles of responsibility and meet required exercise standards.
- Develop a Rescue Sub-Station in the Six Mile Area to promote quicker response to vehicle accidents, water related accidents, EMS and Community Assistance. This sub-station will be part of Central Rescue and additional volunteers will be needed. Current equipment in the rescue program will be relocated to this station.

BUDGET HIGHLIGHTS

There are no significant changes in the FY 2006 budget.

WORKLOAD INDICATOR

	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2004 PROJECTED	FY 2005 PROJECTED
Vehicle accidents	326	551	350	385
EMS assistance	786	950	850	935
Rescues	3	6	10	12
Community Service Projects	72	120	100	110

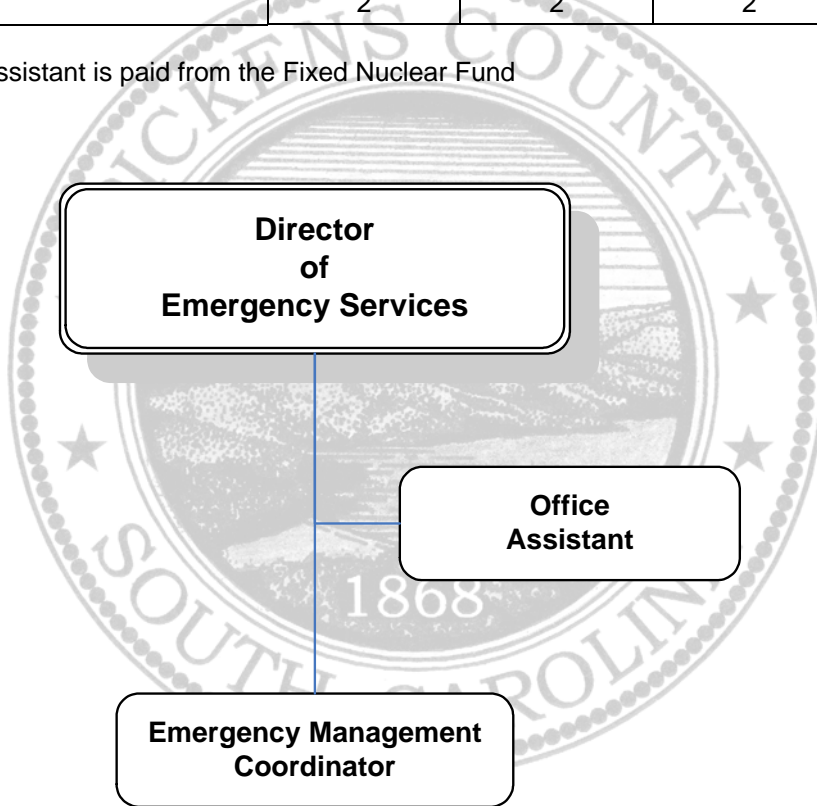
PICKENS COUNTY

EMERGENCY MANAGEMENT DEPARTMENT

DEPARTMENT SUMMARY

	FY 2004 ACTUAL	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET
Personnel Services	\$ 135,354	\$ 121,708	\$ 129,992	\$ 134,773
Supplies & Materials	45,069	41,449	37,006	41,969
Contractual Services	15,286	15,551	17,464	19,628
Other	2,400	3,200	3,200	3,200
Capital	38,463	34,000	73,100	47,500
Total	\$ 236,572	\$ 215,908	\$ 260,762	\$ 247,070
Total Positions	2	2	2	2

Note: The Office Assistant is paid from the Fixed Nuclear Fund



CORONER'S OFFICE

MISSION

The mission of the Coroner's Office is to provide an efficient and effective communication channel with the people and agencies involved in establishing the cause, mechanism and manner of death of the citizens of Pickens County. This will be done with caring, compassionate professionalism focusing on the needs of the loved ones involved.

GOALS

- To ensure that all sudden, suspicious, unexpected deaths are investigated to the fullest and in a timely manner
- To obtain equipment needed to complete field investigations and prepare appropriate documentation
- To ensure that our role in a mass fatality provides prompt response and a thorough investigation that meets the standard of EOC
- To obtain county owned vehicle in lieu of personal vehicle for death investigation
- To upgrade and maintain Coroner's transportation vehicle to provide adequate and dependable transportation of human remains to designated destinations
- To establish a functioning morgue that will facilitate gathering evidence, positive identification and allowing more timely and complete examination of the deceased

PRIOR YEAR ACCOMPLISHMENTS

- Coroner has been reelected to the executive board of South Carolina Coroner's Association
- Coroner is a member of education and training committee of South Carolina Coroner's Association
- Coroner is a member of the 13th Judicial Circuit Law Enforcement Network

BUDGET HIGHLIGHTS

There are no significant changes in the FY 2006 budget.

WORKLOAD INDICATOR

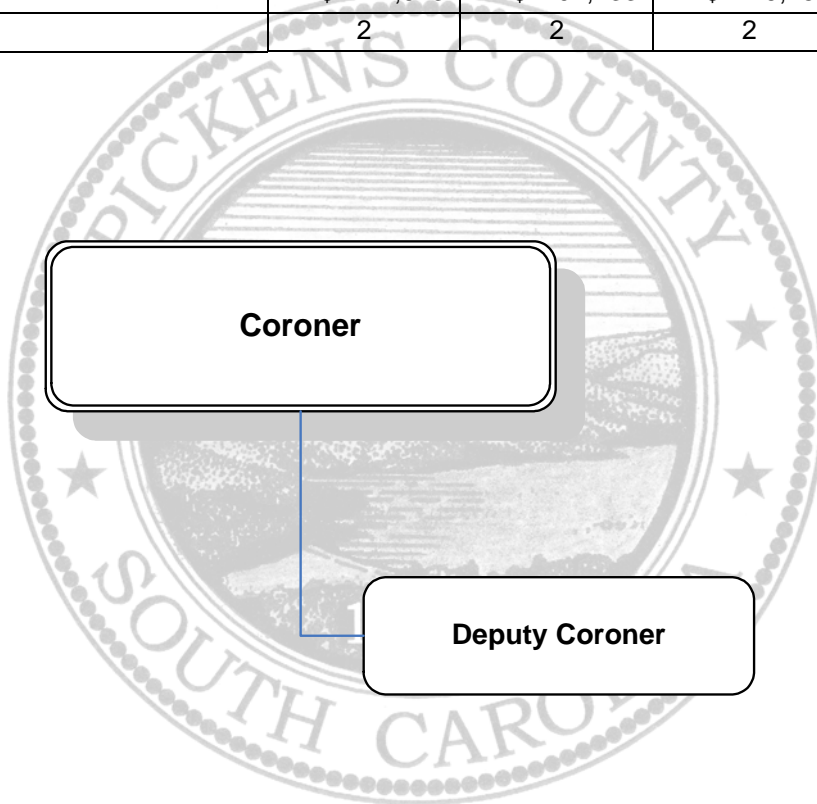
	CY 2003 ACTUAL	CY 2004 ACTUAL	CY 2004 PROJECTED	CY 2005 PROJECTED
Death investigations	210	190	231	210
Autopsies authorized/performed	68	84	92	100
Toxicological Analyses (no autopsy done)	-	84	92	100
Burial Removal Transit Permits	224	235	244	254
Cremation Permits issued	88	96	98	108

PICKENS COUNTY

CORONER'S OFFICE

DEPARTMENT SUMMARY

	FY 2004 ACTUAL	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET
Personnel Services	\$ 49,141	\$ 47,435	\$ 53,548	\$ 56,597
Supplies & Materials	7,522	8,985	10,610	7,910
Contractual Services	61,010	50,813	65,294	83,393
Other	-	-	-	-
Capital	-	-	-	-
Total	\$ 117,673	\$ 107,233	\$ 129,452	\$ 147,900
Total Positions	2	2	2	2



PRISON

MISSION

The mission of the Prison is to provide a safe, secure and humane adult male County Prison Facility in compliance with South Carolina and Federal Codes of Laws.

GOALS

- Maximize community work release potentials
- Computerize inmate booking and management system
- Explore feasibility of a prison industry to promote acquiring funds to assist with operational cost

PRIOR YEAR ACCOMPLISHMENTS

- Community Work Release Program; participants paid \$102,572 in child support arrearages and county recovered \$39,451 of inmate housing costs
- Completed Housing Unit Renovation, bed space capacity increased from 104 to 112
- Installed Security Fencing around the perimeter of Prison property
- Completed inmate restroom reconstruction, restroom now meets minimum standards
- Completed Work Release housing unit, awaiting inspection
- Installed seating for each inmate within the housing units, provided clothing storage lockers and repainted housing units to meet minimum standards
- Installed new Security Camera System following lightning damage. Insurance paid for new system

BUDGET HIGHLIGHTS

There are no significant changes in the FY 2006 budget.

WORKLOAD INDICATOR

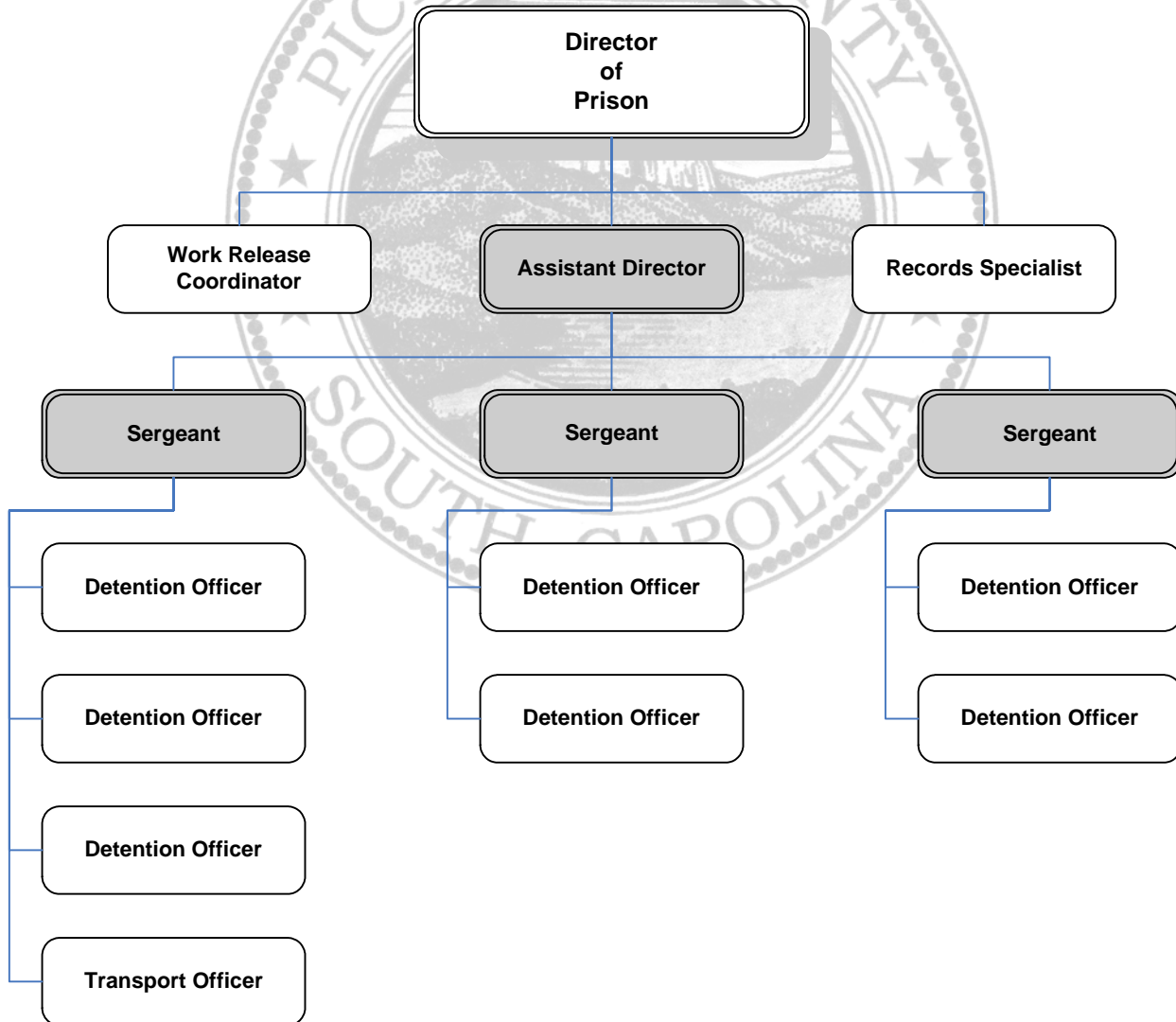
	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2004 PROJECTED	FY 2005 PROJECTED
County Inmates received	569	552	650	680
State Inmates received	45	40	30	30
Inmates released (time served)	359	345	380	390
Inmates paid out	203	203	230	240
State Inmates paroled	12	14	-	-
State Inmates transferred to SCDC	21	29	-	-
Inmates escaped	2	4	3	-
Inmates apprehended	2	4	3	-
Work Release Inmates	11	46	40	50
Inmates transferred to LEC	9	8	-	-

PICKENS COUNTY

PRISON

DEPARTMENT SUMMARY

	FY 2004 ACTUAL	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET
Personnel Services	\$ 559,034	\$ 564,632	\$ 623,196	\$ 692,505
Supplies & Materials	262,175	277,230	236,220	249,010
Contractual Services	92,564	77,787	92,988	96,655
Other	-	-	-	-
Capital	144,318	207,308	32,200	-
Total	\$1,058,091	\$1,126,957	\$ 984,604	\$ 1,038,180
Total Positions	16	16	15	15



EMERGENCY MEDICAL SERVICES DEPARTMENT

MISSION

The mission of the EMS Department is to respond to the pre-hospital medical needs of the citizens and visitors of Pickens County with highly trained, compassionate Emergency Medical Technicians and Paramedics, to deliver prompt, efficient, and appropriate care during emergency and non-emergency situations, to assist in the education of the citizens about EMS and what they should do in case of an emergency, and to be of assistance to the citizens of Pickens County in all areas of pre-hospital care and the prevention of illnesses/injuries.

GOALS

- Hire six additional personnel to staff the Six Mile Station
- Hire four additional personnel so as to allow the Supervisors to do their job as it should be done
- Replace a 1995 Ford with a 4WD utility vehicle
- Purchase a 2nd wheelchair van
- Purchase a suitable vehicle for the delivery of supplies to the substation
- Replace worn stretchers with newer, higher capacity ones

PRIOR YEAR ACCOMPLISHMENTS

- Completed a record-breaking year for revenue income. This is mostly attributed to the new billing company/data collection system.
- Completed the transition to all Zoll “state-of-the-art” heart monitors with grant assistance.
- Received approval from Council for an additional Six Mile station. Ground breaking will soon take place.
- Increased public awareness of EMS by sending personnel to approximately 30 community events and health fairs.

BUDGET HIGHLIGHTS

A new Six-Mile EMS station will be completed in June of 2005. Funds have appropriated for the operational cost of the station. This includes 3 full-time paramedics, 3 full time EMT’s, utilities, and other operational costs.

WORKLOAD INDICATOR

	FY 2003 ACTUAL	FY 2004 ACTUAL	FY 2004 PROJECTED	FY 2005 PROJECTED
Pickens Ambulance calls	1,946	2,150	2,043	2,258
Easley Ambulance calls	4,267	4,699	4,480	4,934
Liberty Ambulance calls	1,375	1,638	1,443	1,720
Central Ambulance calls	1,532	1,675	1,858	1,759
Dacusville Ambulance calls	632	736	663	773
Holly Springs Ambulance calls	544	693	571	728
Non-Emergency Units	1,451	1,627	1,523	1,709
Wheelchair Van calls	738	961	774	1,248

PICKENS COUNTY

EMERGENCY MEDICAL SERVICES DEPARTMENT

DEPARTMENT SUMMARY

	FY 2004 ACTUAL	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 BUDGET
Personnel Services	\$2,771,106	\$2,804,703	\$2,991,675	\$ 3,566,119
Supplies & Materials	243,855	191,320	207,557	250,620
Contractual Services	128,858	127,548	118,088	139,784
Other	-	-	-	-
Capital	-	-	-	24,165
Total	\$3,143,819	\$3,123,571	\$3,317,320	\$ 3,980,688
Total Positions	74	74	80	86

